

**CONTRACTOR'S REGISTRATION APPLICATION**  
**TOWN OF LAKE PARK**  
**535 PARK AVENUE, LAKE PARK. FL. 33403**  
**(561) 881-3318**  
**Fax (561) 881-3323**

**DATE** \_\_\_\_\_

**COMPANY NAME** \_\_\_\_\_

**ADDRESS OF COMPANY** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

**COMPANY PHONE** \_\_\_\_\_ **HOME PHONE** \_\_\_\_\_

**LIABILITY INSURANCE** \_\_\_\_\_ **EXPIRATION DATE** \_\_\_\_\_

**WORKMAN'S COMP** \_\_\_\_\_ **EXPIRATION DATE** \_\_\_\_\_

**COUNTY LICENSE** \_\_\_\_\_ **EXPIRATION DATE** \_\_\_\_\_

**CERTIFIED NUMBER** \_\_\_\_\_ **EXPIRATION DATE** \_\_\_\_\_

**QUALIFIERS** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**REGISTERED AGENT (If corporation)** \_\_\_\_\_

**OWNER OR CORPORATE OFFICER INFORMATION**

**NAME** \_\_\_\_\_

**HOME ADDRESS** \_\_\_\_\_

**CITY** \_\_\_\_\_ **STATE** \_\_\_\_\_ **ZIP** \_\_\_\_\_

I certify that the above answers are true to the best of my knowledge and belief. I understand that this application is not authorization to conduct any business until license herein applied for is issued.

\_\_\_\_\_

**DO NOT FILL IN BELOW THIS LINE**

**DATE** \_\_\_\_\_ **RECEIPT #** \_\_\_\_\_ **RECEIVED BY** \_\_\_\_\_

## **CONTRACTOR'S REGISTRATION CHECKLIST AND INSTRUCTIONS**

In order to register as a contractor with the Town of Lake Park, you must submit current copies of the following:

1. Completed Contractor's Registration Application, signed by the Qualifier.
2. State Certification or Palm Beach County Certificate of Competency along with the appropriate State Registration.
3. Palm Beach County Occupational License or Palm Beach Countywide Occupational License.
4. Certificate of Insurance for General Liability and Worker's Compensation with the "Town of Lake Park" as certificate holder. If, under Florida Statute, you are exempt from Worker's Compensation you must submit a copy of your Certificate of Exemption. Worker's Compensation is carried by workers in the construction industry.

The Qualifier may choose to authorize up to **three** agents to act on his/her behalf when obtaining permits. A notarized letter of authorization **signed** by the qualifier on company letterhead **must be submitted**.

**FEE DUE:** If you are not located within Palm Beach County, your fee is \$10.00. If you **are** located within Palm Beach County, but you are **not** Countywide, your fee is \$10.00. If you are Palm Beach Countywide, your fee is \$2.00.